

Kelley School of Business Course Offerings & Enrollment FAQ

Resources:

- [List of Kelley School of Business Undergraduate Courses](#)
 - [Major-specific course lists and course sequencing](#) (bulletin)
 - [First and Second Year Business Curriculum](#)
- [Course Catalog: Classes by Semester](#)
- [Business School Syllabi](#) - please email ksbexch@indiana.edu if you need a business syllabus not listed in this folder.
- Non-business syllabi: Exchange students should contact the instructor of record for syllabi outside of the business school AFTER verifying that the course is offered during the semester you will be in Bloomington AND verifying that you meet any prerequisites. Please limit these requests and see the notes below on course restrictions.

Notes on course registration:

- Search for courses, see brief descriptions, and find seat availability through [iGPS Course Search](#).
- Exchange students generally take 12 to 15 credits (4 to 5 courses) and may not register for less than 12 credits. A standard load for Kelley students is 15 credit hours. We encourage exchange students not to exceed 16 credits. Do not register for more than 18 credits as this will result in extra fees.
- Most business courses are 3 credits (we have a few 1.5 credit courses, particularly in accounting).
- Some IU courses carry an additional mandatory eText fee or fee to cover the cost of specialized materials, technology, or other resources required for the course. These fees vary and are billed automatically through the IU Bursar account. Exchange students are responsible for covering text fees.
- After admission to Kelley, exchange students will need to submit a brief form to request permission to enroll in any course with a prerequisite (this will be most courses). Before requesting permission to enroll in Kelley courses, exchange students should review the course prerequisites, syllabus and overall curriculum in the major to ascertain if the course is appropriate. Students can email ksbexch@indiana.edu if they are not sure what business courses are level appropriate.

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- When it is time to register for classes (after most exchange students are admitted to Indiana University), the exchange coordinator will send out a registration guide and steps.
- The Kelley International Programs Office meets with students at the beginning of the semester to check in and make course changes as needed.

Course Restrictions:

- Exchange students are not permitted to take honors courses, courses with Workshop in the title, courses with a travel component, or courses that require an application.
- Enrolling in graduate level coursework is not permitted (500 level and higher).
- Introductory language courses tend to meet 4 to 5 days a week and can be very time-consuming. You may not take a language course in your native language.

Coursework Outside the Kelley School of Business:

- Kelley Exchange students are permitted to enroll in up to two courses outside of the school of business if their home university approves, if there are available seats in the course(s), and if they meet the course's prerequisites or there are no course prerequisites.
- We generally recommend that exchange students look for non-business classes without prerequisites since the business school cannot grant course permission for non-business classes and the process of receiving permission can be complicated.
 - A list of general education courses may be found [here](#) and at the iGPS links above.
 - We recommend considering a 1-2 credit course in SPH-W (outdoor courses) or SPH-I (sports and exercise). These courses *may* have extra fees (see the course description in iGPS).
- Business-related non-Kelley courses may be found under the following codes: SPEA, MSCH, ECON, INFO, CSCI. The Kelley School of Business *cannot* provide advance syllabi for these courses and students must request permission from the relevant department if there are course prerequisites listed. To request permission, reach out to the Kelley coordinator for contact information and instructions. We recommend pursuing this only if you need a course to meet your graduation requirements.